

## **CITY OF LONDON SCHOOL FOR GIRLS**

### **STATEMENT OF ADMISSIONS POLICY**

#### **1. Statement**

City of London School for Girls is a non-denominational, academically selective, independent day school for girls aged 7–18. Most girls are admitted to the City of London School for Girls ('the school') following annual assessments at 7+, 11+ or 16+. The 11+ assessments are held in the January prior to entry in the following September. The 7+ and 16+ assessments are held in November prior to entry in September the following year. Occasional places may be available at other ages. Admission is through an appropriate assessment exam and interview at the school.

We welcome staff and students from many different cultures, faiths and backgrounds and it is the intention of CLSG to make its selection procedure equally accessible to all candidates regardless of religion, ethnicity, disability or background. The school aims to provide a stretching, challenging academic education for girls at the top end of the ability range. The school also aims to provide a full and rounded education which helps to develop pupils morally, spiritually, socially and culturally, as well as intellectually.

#### **2. Aims**

2.1 To identify and admit girls from all backgrounds who have met our academic standards and will benefit from an academic education at CLSG.

2.2 To admit girls who will contribute to and benefit from the ethos and opportunities available at City of London School for Girls.

2.3 To treat all candidates fairly and sensitively.

2.4 Our policy is to apply these criteria to all pupils and potential pupils regardless of disability of which we are aware, subject to our obligation to make reasonable adjustments. At present, our physical facilities for the disabled are limited but we will do all that is reasonable to ensure that the School's culture, policies and procedures are made accessible to children who have disabilities and to comply with our legal and moral responsibilities under the Special Educational Needs and Disability Act 2001.

#### **3. Procedures**

3.1 Full details of entry procedures are published and updated annually in our Admissions booklet and on our website.

3.2 The closing dates for applications are published on the school website and in school literature.

3.3 All families applying are encouraged to visit the school on an Open Day. All admissions are by competitive examination and interview.

3.4 At 7+ the test consists of reading, spelling, reasoning, story writing and mathematics. Following the written tests selected potential entrants are also invited to take part in practical activities. We aim to recognise the child's potential for a successful academic career at the school. Except in a few instances, girls are admitted to the Senior School.

3.5 At 11+, CLSG seeks to select those girls who are most able to benefit from the education offered by the school. Candidates sit a Maths and an English paper. Candidates who are successful in the written exams will then be invited for interview. Art, Drama, Sport and Music scholarships may also be awarded and means-tested bursaries are available. Full details of all scholarships and bursaries are available on the website.

3.6 Offers of places and acceptances are made to a published timescale.

3.7 A waiting list is compiled and parents are offered the opportunity to be considered for future vacancies a year after the initial assessment through the non-standard entry procedure.

3.8 The results of the assessments are not discussed with the parents or made public.

3.9 At 16+, external candidates for admission to the Sixth Form are required to sit entrance papers in the subjects they propose to study at A level. Each paper lasts 45 minutes and is designed to test a candidate's potential. We anticipate that the majority of girls will study four subjects. Following the written tests selected potential entrants are invited to attend for interview.

3.10 Means-tested Bursaries and Art, Drama and Music Scholarships are available to external and internal candidates at 11+ and 16+ entry. Sports scholarships are available at 11+. Full details are available on the website.

3.11 The school is non-denominational and has a tradition of religious, ethnic and social diversity within its pupil body, which it seeks to preserve as far as possible. The school offers support to girls of high intellectual ability who prove to have mild specific learning difficulties and also seeks to be as accessible as possible to those with serious medical conditions and physical disabilities.

3.12 The school is a fee-paying independent school, but seeks to be as accessible as possible to all able girls, regardless of their parents' ability to pay.

3.13 The school was committed to the Assisted Places Scheme before its withdrawal and has a long history of offering scholarships and bursaries to as many suitable applicants as possible.

3.14 Full details of scholarships and bursaries, available at 11+ and 16+ and how to apply for them are available in our Admissions booklet and on our website.

## **References**

1. School Standard Terms and Conditions
2. City of London Corporation Equal Opportunities Policy
4. 2010 Equalities Act
5. 2014 SEN Policy

**Approved:** November 2011

**Revised:** August 2014, June 2016

**Approved by Board of Governors:** to be put before board in June 2016